

South Central Regional Trauma Advisory Council  
 General Membership / Executive Council  
 April 27, 2010  
 - Minutes -

1) Welcome and Introductions: The following persons were in attendance:

Joe	Ketarkus	Meriter Hospital		Diane	Eberdt	Lodi Area EMS
Marianne	Peck	Meriter Hospital		Tim	Bjelland	Mile Bluff Medical Center
Shelly	McGuire	Edgerton Hospital		Dan	Williams	SCRTAC EMS/ Madison FD
Connie	Henry	Sauk Prairie Memorial Hospital/SPAEMS		Lori	McKibben	Mercy Hospital of Janesville
Brian	Cushman	Upland Hills Health Care/ DAEMS		Tina	Strandlie	Stoughton Hospital
Terri	Kelm	Columbus Community Hospital		Sheryl	Krause	St. Mary's Hospital of Madison
Angela	Pagenkopf	Grant Regional Hospital		Brent	Bischoff	Paratech Ambulance
Mary Ann	Roelli	Memorial Hospital of Lafayette Co.		Cindy	Kirby	Edgerton FD/EMS
Stephanie	Wanek	Boscobel Area Health Care		Janet	Volk	Reedsburg Area Medical Center

2) Approval of the February 23, 2010 minutes:

a) Motion by Ketarkus, 2<sup>nd</sup> by C. Henry, Unanimous.

3) State Trauma System Updates (Sears/Rigdon)

- a) Both Sears and Rigdon were unable to be in attendance. Rigdon prepared a letter to the SCRTAC which was read by Williams, and paraphrased below:
- i) Letters were sent to all hospitals that should have had their trauma review in 2010. These hospitals will have new certificates sent to them that will have an extended expiration date of 12/31/2011.
  - ii) Re-scheduling of site visits will begin later this year. It is unknown at this time of all visits will be pushed back a year, or if 2010/2011 will be doubled-up to get caught-up (unlikely per Connie).
  - iii) Trauma Registry: Upgrade is on the fast track, with a new go live date before May 31<sup>st</sup>. The Super-user group had their 1<sup>st</sup> meeting with DI (the contractor for the registry) with positive results.
  - iv) A new sub-committee of STAC is forming: the work of the DRC (Designated Review Committee) related to the review of hospitals will become a committee that answers directly to the state. There will be a new sub-committee formed to talk about the designation process, and will have reps from all levels of facilities, and will be open meetings law obedient.
    - (1) The new committee will not discuss actual site reviews, but rather the processes, requirements, etc.

- v) EMSC: With \$200,000 in funding beginning in July for the purchase of equipment on the list of national standards for pediatric equipment, now is the time of EMS services to get in touch with local Kiwanis groups for funding allocation and equipment procurement.
  - b) To find GCS breakdown in WARDS:
    - i) Sign into WARDS
    - ii) Select “Hospital Run History” in the far upper left hand corner of the screen
    - iii) Search for patient needed (We type in “date arrived at destination,” but you can search any way that you want)
    - iv) Select “Search” on the bottom of the page
    - v) Select the name of the patient
    - vi) Change “Report” to “Comprehensive Report” via the scroll down arrow
    - vii) Report will now be displayed
    - viii) Scroll down below vitals to see the GCS with breakdown scores.
  - c) To find the Run Report from the Primary Transport in WARDS:
    - i) Sign into WARDS
    - ii) Do NOT click on the patient’s name. Instead, scroll to the right and find the “Transfer” column. Click on the number in parenthesis “(0)” that lines up with your patient’s name.
    - iii) Click on the open box under the “Link” column, and a checkmark will appear in the box.
    - iv) Select “Link Selected Reports” near the bottom of the screen
    - v) A dialogue box will open, asking “Are you sure you want to link reports?” Answer “Yes.”
    - vi) Select “close.”
    - vii) Find your patient’s name on the list and again scroll to the right. You will see a box with a red roof on it under the “Link” column. Click on the box and the primary report will be displayed.
- 4) Trauma Education (Objective #6) (Williams)
- a) SCRTAC Trauma Educational Programs (TEPs)
    - i) May 11, 6 PM, Darlington, WI
    - ii) May 19, 6:30 PM, Waunakee EMS
  - b) SCRTAC Pig-Lab
    - i) May 18, Beloit FD
  - c) [Emergency Care and Trauma Symposium](#)
    - i) June 23-25, WI Dells, Kalahari Resort
  - d) 2010 Northwood’s EMS Conference
    - i) October 15-17, Carter, WI, Casino
  - e) [National Trauma Institute annual symposium](#)
    - i) August 30 – September 1, San Antonio, TX
  - f) SERTAC Conference
    - i) September 24, Country Springs Hotel and Water-park, Waukesha, WI
- 5) Injury Prevention:
- a) Report on information learned at State RTAC Coordinators Meeting

- i) Rebecca Turpin, DHS, Injury Prevention Program
    - (1) Rebecca distributed a survey for all members of our RTAC (and the 8 other RTACs) to complete. The goal of this survey is to gain a better understanding of our needs as they are related to injury prevention programs and injury prevention education. This survey is available via web-link, and will be emailed to our membership.
  - b) SCRTAC Injury Prevention Programs?
    - i) Williams inquired about any new or ongoing injury prevention programs in the region that anyone would like to share with the group: Several IP programs were discussed in item #7 below.
  
- 6) 2009/2010 Objectives ([http://www.scrtac.org/RTAC%20Objectives%20\(2009-2010\)%20final.pdf](http://www.scrtac.org/RTAC%20Objectives%20(2009-2010)%20final.pdf))
  - a) What the SCRTAC has completed
    - i) Williams went through the current contract year objectives with the group in an effort to better understand our current level of completion on the objectives.
      - (1) It was determined that we are in full compliance with objectives 1, 2, 6, 7, & 8.
      - (2) It was determined that we are not able to complete objectives 4 and 5 as the state registry is not yet functioning to an acceptable level, making completion of these objectives not possible.
  - b) What the SCRTAC has not completed
    - i) It was determined that we are not yet in compliance with objective #3, submitting our updated trauma plan to the State Trauma Coordinator.
    - ii) Plan for completion: Williams will discuss this undertaking with Lynne Sears prior to the next meeting.
  
- 7) 2009/2010 Funding increase
  - a) Details, amounts, timelines, restrictions
    - i) \$5565 in additional funds has been made available to each RTAC in the form of a contract addendum.
    - ii) This money is from multiple sources, some of which include funds not spent at the state level on websites, software, site review expenses, and more.
    - iii) Funds must be spent at the discretion of the RTAC and should be spent on trauma system related ventures, such as training, equipment, and/or prevention. The State Trauma Coordinator would like each RTAC to consider educational opportunities for the RTAC Coordinators of each region.
  - b) Ideas for spending
    - i) Scholarship for SCRTAC members to attend the [National Trauma Institute annual symposium](#) (August 30 – September 1, San Antonio, TX)
      - (1) MD \$300
      - (2) PA, NP, CRNA, RN \$225
      - (3) LVN, LPN, EMT, EMT-P \$150
      - (4) Students \$100
      - (5) Advanced Airway Course \$50

- ii) Scholarship for SCRTAC members to attend the [Emergency Care and Trauma Symposium](#) (June 23-25, WI Dells, Kalahari Resort)
  - (1) \$195 for all three days, or \$85/day
- iii) Host a ['difficult airway course'](#) in the SCRTAC region
  - (1) Prices vary depending on level of course (EMS, vs ER MD, etc)
- iv) Other hospital-based trauma care provider education
- v) Other ideas that were brainstormed:
  - (1) Choices for Life (*SMH supports this injury prevention program for driver safety*).
  - (2) Offer a course that has been developed by the Rural Trauma Team. (*Marianne Peck*)
  - (3) Have the UW system encumber the funds and have them organize a future training session, possibly trauma education for med-surge nurses (*Sears via phone call*)
  - (4) Trauma education for med-surge nurses (*Volk*).
  - (5) Traveling road show type education, similar to the TEP, but for trauma education for med-surge nurses. (*Bjelland*).
  - (6) National ENA conference
  - (7) TNCC
  - (8) Web modules on trauma assessment, treatment, etc
  - (9) Thesis project for NP/PA?
  - (10) ATCN: Advanced trauma course for nurses
- vi) Williams announced that the total available funds for these ideas may be more than the \$5565 addendum amount, but that Lynne Sears would need to confirm this amount at a later time.
- vii) The group consensus, after much discussion, was to financially support injury prevention programs, trauma education opportunities, and the development of a trauma education program for med-surge nurses.
  - (1) Motion by Bjelland, 2<sup>nd</sup> by Ketarkus: To provide \$1000 to develop a *Med-Surge Care of the Trauma Patient* course. The course must be deliverable by January 1, 2011, and the potential program developer must give the SCRTAC a response to her interest in this project within two weeks of notification. Additionally, upon successful completion of the course project, and contingent upon adequate State Funding of the SCRTAC for FY 2010-2011, the developer would be given an additional \$500 bonus.
    - (a) Unanimous Approval
    - (b) Janet Volk will contact Cella Janisch-Hartline to see if she is interested in this project.
  - (2) Motion by Bjelland, 2<sup>nd</sup> by Ketarkus: To provide Injury Prevention Grants, up to \$500 each, to agencies in our region that are or will be conducting an injury prevention program in their community, up to a total amount equal to ½ of the total available funds.
    - (a) Unanimous approval

- (3) Motion by Bjelland, 2<sup>nd</sup> by Ketarkus: To provide up to \$500 per person in trauma education scholarships to attend any pre-approved trauma related educational program, such as the National Trauma Institute Annual Symposium, the Emergency Care and Trauma Symposium, the SERTAC Conference, or the Difficult Airway Course, up to a total amount equal to ½ of the total available funds.
  - (a) Unanimous approval
- (4) Williams will distribute IP Grant and Trauma Education Scholarship announcements via the list-serve, and will create applications for the website. He will also set an early application deadline to allow for adequate time to a work-group to review/approve/decline the applications, as funds must be encumbered by June 30<sup>th</sup>.

8) Other: None

9) Next Meeting:     June 22, 2010 4 PM             Middleton EMS

10) Adjourn

- a) Motion by Volk, 2<sup>nd</sup> by McGuire: Unanimous approval