

**South Central Regional Trauma Advisory Council
General Membership / Executive Council
August 24, 2010
- Minutes –**

1. Welcome and Introductions: (1604 hours) The following were in attendance:

Dan Williams	SCRTAC EMS	Lynne Sears	UWHC/Am. Fam. Children's
Joe Ketarkus	Meriter Hospital	Marianne Peck	Meriter Hospital
Mike Sloan	Meriter Hospital	Connie Henry	Sauk Prairie EMS/Hosp.
Lori McKibben	Janesville Mercy	Linda Tyler-Doudna	Richland Hospital
Connie Rigdon	WI DHS	Brent Bischoff	Paratech Ambulance
Robert Ramirez	SERTAC	Paul Whittkamp	WI DHS/Cross Plains EMS
Mary Crawley	Mile Bluff	Tim Bjelland	Hess Memorial
Cathy Etter	Divine Savior	Sheryl Krause	St. Mary's of Madison
Heather Godemann	St. Clare Baraboo	Angie Pagenkopf	Grant Regional
Mark Zipperer	Dear Grove EMS	Tina Strandlie	Stoughton Hospital
Stephanie Wanek	Boscobel Hospital		

2. Approval of the June 22, 2010 minutes

- a. Motion by M. Peck, 2nd by C. Etter, to approve the minutes with one correction (Empty blank line in item #9(d)(i) should read "Amy Perry" of Barneveld Area EMS)
 - i. Unanimous approval

3. State Trauma System Updates (Rigdon)

- a. SCRTAC on STAC:
 - i. Currently, the SCRTAC is not represented on STAC. There will be a number of openings in the near future, and Rigdon wants to make sure that each RTAC has representation on this committee. Any member of the SCRTAC, hospital based or pre-hospital, is eligible for appointment. If you or someone that you know would be interested, please send State Trauma Coordinator Connie Rigdon an email/letter of intent.
 - 1. connie.rigdon@wisconsin.gov
- b. Site Review Criteria:
 - i. The American College of Surgeons (ACS) is re-evaluating the criteria for site reviews. The WI site reviews will continue to use the current criteria until the end of the three year cycle, at which time the new criteria will likely be adopted.
- c. State Trauma Website:
 - i. www.dhs.wisconsin.gov/trauma
 - 1. Please use this site to access important trauma related reporting (registry), information, and meeting agendas/minutes.

4. 2010-2011 Contract Objectives
 - a. Williams introduced the contract objectives for this contract year to the committee, and discussed a few requirements about accomplishment for each objective.
 - b. The objectives can be viewed at the following:
 - i. http://www.dhs.wisconsin.gov/trauma/pdf/RTAC_Objectives2010-11.pdf
5. Trauma Registry
 - a. Status
 - i. There continue to be some issues with the icons/links at the bottom of the screen when viewed in certain browsers. DI is aware of the problem and will be making improvements soon.
 - b. User comments/feedback
 - i. Due to the issues in item (a) above, minimal entry has been taking place in the SCRTAC. We will hope to have a tutorial on this at a future meeting.
 - c. RTAC data review
 - i. SCRTAC should determine what we would like to have as 'canned' reports for data from the registry. Connie can have these reports created at no cost from DI.
6. Performance Improvement (PI)
 - a. PI topic(s) selection
 - i. Much discussion revolved around one or more PI topics for contract year 2010-2011. See the list below:
 1. EMS scene-time of greater than 20 minutes.
 2. Length of stay of greater than 3 hours prior to transfer to Level I/II. (or, perhaps >3 hours before arrival at Level I/II per Sloan to be more inline with the National Trauma Database data)
 3. Presence of the GCS on the run-report, broken down into the three individual categories.
 4. Efficacy of triage in the region.
 5. EMS use of WARDS/ and/or uploading of EMS data to WARDS.
 6. RTAC participation by hospitals and EMS
 - ii. Sloan recommends tying in our efforts with those being performed by PI representatives at each hospital.
 - iii. Items #1, 2, and 3 are stressed by STAC from last year.
 - iv. No selection made at this meeting, pending further discussion
 - b. PI process/activity implementation
 - i. Implementation on-hold pending selection of PI activities above.
 - ii. Each hospital representative should determine what trauma related PI programs are currently being performed at their facilities

- 7. Regional Triage and Transport Protocol
 - a. Motion by C. Etter, 2nd by J. Ketarkus, to adopt the Wisconsin Trauma Field Triage Protocol as the triage and transport protocol for our region.
 - i. Significant discussion about the universal approval of this protocol, including Level I/II's, air-medical transport, etc.
 - 1. Williams will contact each air-medical transport agency that responds in our RTAC and confirm their support of this protocol
 - 2. Williams will contact UWHC Level I to confirm their support of this protocol.
 - 3. Lori McKibben of Mercy's Level II was present and confirmed the support of the protocol for her facility.
 - ii. Unanimous approval

8. Trauma Education (Objective #5)

- a. Course Offerings
 - i. November 3, 6 PM, Meriter Hospital, McConnell Hall, Pediatric education for EMS.
 - ii. August 29-Sept. 1, San Antonio, National Trauma Institute Annual Symposium.
 - iii. Sept. 22-24, [Paramedic Systems of Wisconsin](#), Green Bay, Tundra Lodge
 - iv. October 15-17, Northwood's EMS Conference, Indian springs Lodge, Carter, WI
 - v. September 24, SERTAC Conference, Pewaukee, WI, Country Springs Hotel.
 - vi. October 21-23, [Midwest Region Burn Conference](#), Madison, WI, Concourse Hotel
 - vii. Sept. 14, Pig Airway Lab for Janesville FD
- b. SCRTAC Spring Conference
 - i. Sears reviewed the likely budget scenario for the conference given the latest budget recap. We will likely have around \$12,000 for the conference.
 - ii. Planning Committee:
 - 1. We will need a handful of volunteers to sit on a planning committee for the conference. The following is a list of those that volunteered their names, or someone from their service/facility:

Lori McKibben	Mike Sloan
Stephanie Wanek	Connie Henry
Amy Stacey	Dana Sechler
Lynne Sears	Chris Carbon

- iii. Rigdon recommends including injury prevention in the SCRTAC Conference. Possible injury prevention contacts include Rebecca Turpin, and Nan Peterson.
- c. Trauma Education Program (TEP) update
 - i. The TEP is temporarily on-hold. Williams will be attending the National Trauma Institute Annual Symposium Aug. 29-Sept. 1, and will try to incorporate new lessons learned into the TEP. Williams hopes to have the new TEP up and running by October.
 - ii. EMS agencies and hospitals that are interested in hosting the TEP this fall should contact Williams ASAP to schedule the session.

9. Injury Prevention

- a. Report on recent/current/future IP initiatives
 - i. Injury of Burden report from 2006: Williams reminded the committee of this report from the Medical College of Wisconsin, and that it can be used by EMS agencies and hospitals to address injury prevention efforts in their communities. This report is broken down county by county, making it a good tool to use for tailoring local IP programs.
 - 1. If you are not able to find this report on-line, contact Williams for assistance (dan@scrtac.org)

10. Budget Update

- a. National Trauma Institute for Sears and Williams
 - i. Due to certain fiscal/budgetary concerns by our fiscal agent, the SCRTAC was not allowed to fund the NTI conference for Sears/Williams in advance. All funds that had been ear-marked for this budget item were placed in the SCRTAC spring conference funds that were encumbered by the UW School of Medicine and Public Health. Funds for the NTI conference for Williams and Sears will come from the 2010-2011 budget.
- b. 2009-2010 contract funding
 - i. Rigdon confirmed that the SCRTAC Contract amount for 2010-2011 contract is \$49,911.
- c. Forecasted year-end addendum
 - i. There is a strong possibility of a contract addendum with extra funding. If this is a possibility, this addendum and funding would be available during the spring-time at the earliest.

11. Contact information update (see handout)

- a. Williams requested that each representative update contact information for their hospital and/or EMS agency. A contact update sheet was distributed.

12. Next meeting: October 26, 2010 4 PM Middleton EMS

13. Adjourn (1812 hours)