

**South Central Regional Trauma Advisory Council
General Membership / Executive Council
December 28, 2010
- Minutes –**

1. Welcome and Introductions
 - a. Meeting started at 16:00 hours
 - b. The following were in attendance:

Dan Williams	SCRTAC EMS/MFD	Lynne Sears	UWHC/Am. Fam.
Michael Sloan	Meriter Hospital	Marianne Peck	Meriter Hospital
Connie Henry	Sauk Prairie Hosp/EMS	Lori McKibben	Mercy Janesville
Rebecca Jacobs	St. Mary's / Sun Prairie	Stephanie Wanek	Boscobel Health
Amy Stacey	UWHC	Joe Ketarkus	Meriter Hospital
Mindi Slayton	Monroe Clinic Hospital	Shelly McGuire	Edgerton Hospital
Rich Kinkade	Madison Fire Dept.	Mary Roelli	Lafayette Co. Mem.
Linda Tyler-Doudna	The Richland Hospital	Lori Tuescher	Rural Medical Amb

2. Approval of the October 26, 2010 minutes
 - a. Motion by A. Stacey, 2nd by C. Henry: Unanimous approval.
3. State Trauma System Updates (*Sears/Williams*)
 - a. State Trauma Coordinator:
 - i. Marianne Peck announced that she has re-assumed the position of State Trauma Coordinator, effective January 3, 2011. Congratulations Marianne!
 - ii. Marianne was able to be re-assigned to this position vs. having to go through the whole hiring process, thus allowing her appointment prior to the regularly scheduled hiring process timelines.
 - iii. Marianne states she is excited to be back in the State Trauma system and looks forward to working with all of the RTACs to improve our system.
 - b. EMSC:
 - i. The EMS for Children office has appointed a new coordinator: Marissa Roembke, RN has worked in both ER and ICU peds units, both in Wisconsin and around the country.
 - ii. EMSC Survey: The EMSC program needs the help of the RTACs to successfully complete a survey project. They need 80% of selected EMS and hospitals to complete a brief on-line survey. Selected agencies should go to www.emscsurveys.org to complete the survey. Surveys should be complete by February 22, 2011. Please take a few minutes to complete this survey, as it helps our EMSC program not only obtain vital data, but helps them to secure funding and grants for future initiatives.
 - c. Trauma Registry:

- i. At the State RTAC Coordinators meeting, Diane Christen announced that the registry would be offering two system reporting tools for use by the RTAC members:
 - 1. The 'Report Writer' would be a tool that individual hospitals could purchase, and would allow the user(s) to create their own individualized registry reports. The price of this feature has not yet been set, and its release is forecasted for the 1st quarter of 2011.
 - 2. The 'Report Tool' would be a FREE tool that would allow user(s) to get reports from previously established canned reports. Its release is also forecasted during the 1st quarter of 2011.
 - 3. The registry reports, whether generated by the 'writer' or the 'tool' will only generate data from the individual user's hospital. One hospital will not be able to generate a report on another hospital's data.
- d. Designated Review Committee (DRC):
 - i. The members of the DRC met. The focus of the meeting was to get everybody on the same page, to insure that each reviewer was unified in their review criteria, etc. The criteria that each hospital will be held accountable to will be the SAME in 2011 as it were in 2009-2010.
 - ii. The calendar for 2011 site-reviews has not yet been set, but it is expected that they will pick-up where they left-off when the site-reviews were suspended.
- e. MCI Patient Capacity / Patient Tracking:
 - i. Williams gave a brief overview and introduction to the WITRAC system, not only for hospital use, but for EMS scene use. A handout from Paul Wittkamp of the DHS was circulated. Middleton EMS is currently using the hardware/software as a pilot program, so there hand-held scanner device was showcased. Example triage wristbands with bar-coding were also distributed.
 - ii. The WITRAC system hopes to move forward in the near future with hospital/ER patient capacity status. Currently, this field is not active. There will be clarification between ER capacity and hospital capacity, with the understanding that patients can/will be transferred after ER stabilization.
 - iii. OJA and Hospital preparedness funding will allow for additional WITRAC pilot agencies in 2011. Approx 5-7 more agencies per RTAC will be selected.
- f. State Trauma Advisory Council (STAC):
 - i. The SCRTAC continues to be absent in appointments to the STAC. There are a couple current empty seats, and there will be multiple terms ending in the near future. It is the expectation that the SCRTAC will be represented with the appointment seats to fill the STAC vacancies.

1. Diane Christen re-solicited applications for STAC, state-wide. This is the 3rd such request for nominations. Christen confirmed with Williams that the SCRTAC nomination of Ann O'Rourke remained valid, and that O'Rourke need not re-submit her nomination papers.
- g. State budget as it relates to trauma:
- i. Diane Christen announced at the State RTAC Coordinator's meeting that it was uncertain of the impact that the budget will have on the Trauma System as a whole, but that each State agency should know more by the end of February.
4. Trauma Registry (*Sears/Williams*)
- a. See item 3(C) above
5. Performance Improvement (PI) (*Williams*)
- a. PI topic(s) selection (review)
 - i. The SCRTAC has selected the following topics for the Performance Improvement objective:
 1. EMS run sheet present with each qualifying trauma patient.
 2. EMS GCS reported on the patient care report and broken down into the three categories.
 3. Time to transfer less than 3 hours.
 4. Having the 'Trauma Activation' criteria added to the State Trauma Registry, including time of activation and the presence of a Trauma Flow Sheet.
 - b. PI process/activity implementation
 - i. Pertaining to item 5(a)(i)(4) above: Williams contacted Diane Christen of the DHS for input on steps required to have such changes made to the registry. Christen responded with a very technical list of steps that had been generated by the registry vendor, Digital Innovations (DI).
 1. Christen also brought our request to the super-user group, and they state that they will come-up with a plan for how to make future changes to data point capture.
 - a. Williams expressed his concern that the 'ball is out of our hands,' and that we really have no control on the timelines, or dedication to these future changes with the current steps being taken.
 - ii. It was decided by the committee that the SCRTAC would begin evaluating data pertaining to items 5(a)(i)(1-4) above. Each hospital should begin collecting data on these topics for each qualifying trauma patient that presents to the hospital ON OR AFTER FEBRUARY 1ST.
 1. Each hospital should send at least one representative to present data to the SCRTAC general membership. SCRTAC meetings are held on the 4th Tuesday of every

EVEN month, 4 PM, at Middleton EMS (2020 Parmenter Street).

2. A uniformed spread-sheet format will be distributed for each hospital to use to collect and report their data.
3. The 1st data review will be at the April 26th SCRTAC meeting.
4. For the SCRTAC PI program to be a success, and for the improvement of our regional trauma system, it is vitally important that each hospital in our region submit the required data, and participate in the bi-monthly meetings.

6. Trauma Education (Objective #5)

a. Course Offerings

- i. Emergency Nursing Pediatric Course (ENPC), UW Health, 608-263-7259
 1. March 24-25
 2. October 6-7
- ii. Advanced Burn Life Support (ABLS), UW Health, 608-263-7259
 1. May 20
 2. November 4
- iii. Trauma Nursing Critical Care (TNCC), UW Health, 608-263-7259
 1. February 14-15
 2. April 21-22
 3. July 18-19
 4. September 12-13
 5. November 17-18
- iv. Course in Advanced Trauma nursing (CATN II) Recognition, UW Health, 608-263-7096
 1. January 25-26
- v. Advanced Trauma Life Support (ATLS) Recognition
 1. April 13-14, Gunderson Lutheran, Lacrosse, 608-782-7300 ext. 2244
 2. September 14-15, Gunderson Lutheran, Lacrosse, 608-782-7300 ext. 2244
- vi. Advanced Trauma Life Support (ATLS) Recognition or Renewal
 1. March 31-April 1, Medical College of Wisconsin, 414-805-8631.
 2. August 18-19, Medical College of Wisconsin, 414-805-8636.
 3. December 29-30, Medical College of Wisconsin, 414-805-8636.
- vii. Advanced Trauma Life Support (ATLS) Refresher
 1. February 11, Gunderson Lutheran, Lacrosse, 608-782-7300 ext. 2244
 2. November 18, Gunderson Lutheran, Lacrosse, 608-782-7300 ext. 2244

- viii. January 26-29, Working Together 2011 - Emergency Services Midwest Conference and Exposition, Milwaukee, WI
- ix. February 10, Pre-Hospital Trauma Life Support, Tess Corners FD
- x. March 9-12, WITC Emergency Services Conference, Rice Lake, WI
- xi. March 17-20, Wisconsin State Firefighters Association Conference, Green Bay, WI
- xii. April 13-15, Advanced Emergency Care Conference, Appleton, WI
- xiii. June 22-24, 43rd Annual Emergency Care & Trauma Symposium, Kalahari Resort, Wisconsin Dells
- xiv. September 10-11, Tomahawk Fire & Rescue School, Tomahawk, WI
- b. Trauma Education Program (TEP) update (*Williams*)
 - i. The SCRTAC TEP for 2011 is completed! SCRTAC EMS staff recently held a photo shoot with moulaged actresses, giving the 2011 TEP a more realistic feel. Much thanks to Sue Heller for providing the moulage expertise.
 - ii. The SCRTAC EMS Coordinator is currently accepting bookings for the 2011 TEP. Each hospital in the SCRTAC is encouraged to host one of these trauma education programs. Please contact Dan Williams, dan@scrtac.org ASAP to schedule your TEP.
 - iii. The SCRTAC TEP will again be converted to a single screen program for use state-wide by other RTACs.
- c. SCRTAC Spring Conference (*Sears*)
 - i. The SCRTAC Spring Conference Committee met today, just prior to the general membership meeting. The conference has been set for June 10th. It will be a one day event, with tracks for both RNs and MDs, focusing on trauma patient management after the ER/OR. Topics and speakers are TBD. A save the date flier will be produced soon.

7. Injury Prevention

- a. Report on recent/current/future IP initiatives (*Williams*)
 - i. No member in attendance offered any current IP projects or discussion.

8. EMS for Children Survey (*Williams*)

- a. See item #3(b)(ii) above

9. Greater Federation of Women / Kiwanis Peds Bag Initiative (*Williams*)

- a. The funding for the Greater Federation of Women / Kiwanis Peds Bag Initiative will expire soon. It is imperative that EMS agencies that need/want pediatric equipment contact the Elizabeth Davy ASAP. ESD@LCE.BIZ
- b. Additional info on the program can be obtained here:
 - i. http://www.dhs.wisconsin.gov/ems/News_events/GFWCPedBag.pdf

- c. Williams petitioned the members in attendance to please contact EMS agencies in their areas and ask them to please complete the survey. A sheet of those services that had not yet completed the survey was distributed to all members present, and they signed-up to contact local agencies on the list.

10. Other:

- a. Williams questioned the committee with the status of Fort Health Care. They currently are the only 'unclassified' hospital in our region. Williams wondered if/when/how/and by whom it would be appropriate to re-invite them to classify as a trauma care facility. Members agreed that this is not an SCRTAC responsibility, but more of a State issue, and the discussion was heard by the new incoming State Trauma Coordinator, Marianne Peck.

11. Next meeting: February 22, 2011 4 PM Middleton EMS

12. Adjourn at 16:56 hours

- a. Motion by L. Tyler-Doudna, 2nd by L. Sears: Unanimous.