

**South Central Regional Trauma Advisory Council  
General Membership / Executive Council  
February 22, 2011  
- Minutes –**

1. Welcome and Introductions: Meeting called to order at 16:02 hours.
  - a. The following members were in attendance:

Dan Williams	SCRTAC EMS/MFD	Lynne Sears	UWHC/Am. Fam. Children's
Joe Ketarkus	Meriter Hospital	Marianne Peck	WI DHS Trauma Coordinator
Kim Heyer	UWHP Watertown	Connie Henry	Sauk Prairie EMS/Hosp.
Lori McKibben	Janesville Mercy	Janet Volk	Reedsburg Area Medical Cntr.
Sheryl Krause	St. Mary's of Madison	Brent Bischoff	Paratech Ambulance
Stephanie Wanek	Boscobel Hospital	Mindi Slayton	Monroe Clinic Hospital
Mary Ann Roelli	Lafayette Memorial	Lori Tuescher	Rural Medical Ambulance
Shelly McGuire	Edgerton Hospital	Amy Stacey	UWHC
Mary Anderson	Am. Fam. Children's		

- b. Special welcome to Mary Anderson, new pediatric trauma coordinator at the American Family Children's Hospital.
    - c. Special welcome to Kim Heyer, trauma coordinator at Watertown Hospital
    - d. Special thank you to Joe Ketarkus of Meriter Hospital: Joe will be retiring April 1<sup>st</sup>. Joe, thank you for your dedication and commitment to EMS, trauma, and the SCRTAC. You will be greatly missed.
2. Approval of the December 28, 2010 minutes
  - a. Motion by Sears, second by McKibben: Unanimous approval.
3. State Trauma System Updates (*Given by Marianne Peck, DHS*)
  - a. State budget as it relates to trauma
    - i. Though exact details of the budget are not known at this time, the expectation is that RTAC will be funded for the 2011-2012 contract year. There may, however, be some across the board budget cuts that may impact the contract dollar amounts.
  - b. RTAC contracts for 7-1-2011
    - i. The contract process is going forward for 2011. The exact amount is unknown, and may be unknown for an extended period of time. Bridgette Flattley from DHS is currently working on the 2011 RTAC contracts.
  - c. STAC Update:
    - i. No appoints have been made to the State Trauma Advisory Council by the Secretary of the Department of Health Services. The SCRTAC is currently not represented on STAC. The

expectation is that the appointments will be made prior to the State Trauma Meetings of April, 2011.

- d. Hospital trauma designation review process:
    - i. The hospital trauma designation review process should be starting-up again in about 6 months (approx. August).
    - ii. The 'Gold Book' will be the standard used for reviews.
    - iii. The DRC has a core group that has been refreshed, and is ready-to-go.
    - iv. Those hospitals that were due in February of 2010 will be the 1<sup>st</sup> to be reviewed.
  - e. WITRAC pilot expansion for 2011 (*Williams*)
    - i. The OJA is expanding its WITRAC 'pilot' into a second phase. Each RTAC in the state is being awarded up to 2 grant opportunities for EMS services to participate in the patient tracking pilot. The SCRTAC and the SERTAC are being awarded 3 opportunities, due to the size/population of our RTACs. The three busiest EMS agencies (based on 911 call volume) that apply for the pilot will be awarded the grant.
    - ii. Madison FD, Beloit FD, and Janesville FD will be contacted by Williams to participate in the pilot application process.
    - iii. The second phase of the pilot exercises the relationship between EMS and hospitals with respect to patient tracking.
4. Trauma Registry:
- a. Registrar Training June 7<sup>th</sup>
    - i. 9 AM start time at the Sheraton Hotel in Madison.
    - ii. The class will be capped for maximum attendance at 100-110 people, so get your reservation made early.
  - b. Wisconsin Trauma Registry Web Portal Quick Answer – Fact Sheet
    - i. [http://www.dhs.wisconsin.gov/Trauma/pdf/QuickAnswer\\_FactSheet090910.pdf](http://www.dhs.wisconsin.gov/Trauma/pdf/QuickAnswer_FactSheet090910.pdf)
    - ii. Williams reminded those in attendance that the above link can be used as a resource when using the Wisconsin Trauma Registry.
  - c. Sample 'canned' report
    - i. Examples of canned reports from the Wisconsin Trauma Registry were distributed for review.
  - d. RTAC data review
    - i. **REMINDER:** All hospitals should be collecting data for the SCRTAC PI initiative, effective **FEBRUARY 1, 2011**
      - 1. See December 2010 minutes for further info.
5. Performance Improvement (PI) (*Williams*)
- a. PI objectives review: The following PI indicators and goals were reviewed:
    - i. EMS run sheet present with each qualifying trauma patient.
    - ii. EMS GCS reported on the patient care report and broken down into the three categories.

- iii. Time to transfer less than (OR EQUAL TO) 3 hours.
  - iv. Having the 'Trauma Activation' criteria added to the State Trauma Registry, including time of activation and the presence of a Trauma Flow Sheet.
- b. PI process/activity implementation (*Williams*)
- i. Data tabulation spreadsheet for objectives *i-iii* above
    - 1. A spreadsheet tool that can be used to collect data for the SCRTAC PI activity was displayed on the screen. The spread sheet is available on the SCRTAC website:  
<http://www.scrtac.org/PI%20Data/PI%20SCRTAC%20Worksheet.xls>
  - ii. Plan for data review at the April SCRTAC Meeting
    - 1. Inclusive of data from February 1<sup>st</sup> through April 1<sup>st</sup>.
    - 2. A spreadsheet reporting template was previewed. Data can be tabulated on the tabulation spreadsheet (Item i, above), then reported on this template:  
<http://www.scrtac.org/PI%20Data/SCRTAC%20PI%20Data%20Reporting%20Form.xls>
    - 3. The above mentioned spreadsheet should be brought to the SCRTAC meeting, completed, each meeting.
  - iii. Update on objective *iv* above
    - 1. The request to have this change made to the State Trauma Registry has been made by Williams to the DHS (Diane Christen). The information/request was discussed at the super-user group, and the idea of making changes to the registry has been brought to DI, the registry vender. There will likely be a detailed and lengthy process to make any changes. At this time, the request has been made, and the 'ball is out of our court.'
6. Trauma Education (Objective #5)
- a. Course Offerings (*Williams*)
    - i. A complete list of available trauma and EMS related educational opportunities has been posted to the SCRTAC website:  
[http://www.scrtac.org/SCRTAC\\_Trauma\\_Education\\_Page.html](http://www.scrtac.org/SCRTAC_Trauma_Education_Page.html)
  - b. Trauma Education Program (TEP) update (*Williams*)
    - i. The SCRTAC staff has been busy delivering the 2011 SCRTAC Trauma Education Program (TEP).
    - ii. Much thanks and appreciation to those that have hosted and/or attended one of these TEPS.
    - iii. Please consider hosting/attending the TEP, as it is vitally important that each pre-hospital trauma care provider is familiar with the content that is included in the TEP. Please contact the SCRTAC

EMS Coordinator, Dan Williams, to learn more. ([dan@scrtac.org](mailto:dan@scrtac.org)) (608) 576-1843.

- c. SCRTAC Spring Conference (*Sears*)
  - i. Due to the current political and budgetary uncertainty, the SCRTAC Trauma Conference has been delayed, likely until October 2011. The conference committee will continue to work on the conference details.
- d. UWHC Trauma Video
  - i. Amy Stacey reported that the UWHC received grant funding to produce a trauma educational video. The intent of the video is to educate pre-hospital and outlying hospital trauma care providers about the Level 1 Trauma Center. The video will educate viewers about appropriate radio reports, appropriate verbal reports to the trauma team (after the trauma team ABC assessment), and other trauma room interactions. Furthermore, the video will inform viewers about the multitude of resources that are readily available to major trauma patients.

## 7. Injury Prevention

- a. Report on recent/current/future IP initiatives (*Williams*)
  - i. Stacey reports that the UWHC is conducting an IP program involving fall prevention in the elderly, with education prior to hospital discharge. Contact Amy Stacey for additional information.
  - ii. UWHC is also conducting research into falls from tree stand by hunters, in an effort to deliver a future IP program.

## 8. EMS for Children Survey (*Williams*)

- a. The EMSC survey minimum participation values were met, with 81% of EMS reporting (80% needed!) Phew! 90% of hospitals completed the survey. Phase three of the survey will be unveiled next fall/winter.
  - i. The SCRTAC EMS spent many hours working to get participation of our EMS services with this project. Thank you to those services that took the brief time to complete the survey. WE hope you will all complete the phase three survey next fall/winter in a timely manner.

## 9. Greater Federation of Women / Kiwanis Peds Bag Initiative (*Williams*)

- a. At the request and direction of Dennis Tomczyk of the DHS/WHEPP, RTAC coordinators were assigned to help complete the Pediatric EMS bag project. The project was initially a Greater Federation of Women and Kiwanis Club project. The RTACs supplemented these organizations by using our contacts and resources to get better participation by EMS. SCRTAC EMS Coordinator Williams was very busy soliciting participation in the program by our region's EMS providers.

10. Website Updates (*Williams*)

- a. Updates are being made to the website on a periodic basis. Williams asked members present to confirm the contact information for the trauma representatives at their hospitals on a spreadsheet that was posted at the meeting. Additional website updates will be made this spring.

11. Other: None

12. Next meeting: April 26, 2011            4 PM            Middleton EMS

13. Adjourn

- a. Motion by C. Henry, Second by A. Stacey: Unanimous