

**South Central Regional Trauma Advisory Council
Trauma Coordinators Committee Meeting
January 22, 2008
Minutes**

Members Present:

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|--------------------|---------------------------|-----------------|------------------------------|
| Lynne Sears | UWHC | Dan Williams | SCRTAC EMS |
| Laura Ahola | Divine Savior Portage | Theresa Weiland | St. Claire Baraboo |
| Cella Janisch | Grant Regional Lancaster | Donna Friedman | Southwest Health Platteville |
| Tina Strandlie | Stoughton Hospital | Janet Volk | Reedsburg Area Med. Cntr |
| Linda Tyler-Doudna | Richland Hospital | Sheryl Krause | St. Mary's Madison |
| Bobbi Foster | Sauk Prairie Memorial | Connie Henry | Sauk Prairie Memorial |
| Shelly Mcguire | Edgerton Hospital | Brian Cushman | Upland Hills, Dodgeville |
| Andrea Williams | UWHC | Joe Ketrakus | Meriter Hospital |
| Mary Crawley | Mile Bluff Medical Center | | |

1. Site Review Updates: During recent site reviews items have come into question that are not part of the requirements. Lynne reminded the group that they can only hold you accountable for the items required of you as a level II or IV facility. Items such as helipads, etc are not items that they have authority to enforce at this time. Take these as friendly suggestions.
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2. State Updates: No new Trauma Coordinator yet: Brain Litza, head of EMS for the state of Wisconsin DHFS states he has a plan that will be unveiled in the future. Joyce Anderson of the EMSC program will be moving into the EMS section of the DHFS. She will start at this position in February. She will be assisting with trauma designation issues. A reminder for all, for the time being, Helen Pullen is a go to person at the State EMS office for additional info.
3. Mock Surveys: Lynne made the offer to conduct a mock site review to assist any facility that has yet to undergo their state site review if they felt it would benefit them in their preparation. A phone conference call would be available as well.
4. Minutes approved: Motion by Cheryl Kraus and second by Lynne Sears.
5. EMS run record availability from the state. Each hospital should identify which people at their facility need access to this info, then ONE person from your facility should contact Laura Ahola, and she will contact the state (Nora Stofflet). One generic password per hospital is not an option. The State wants to have accountability and data as to who is accessing this info, so each person will be given a separate password. (Hospital name, your name, your role, your email will be required info to obtain a password). This access will allow you to view those patients that are transported to your facility.
6. Laura Ahola has offered to help any EMS agency with WARDS run reporting. She reminds everyone that data is incomplete with the new transition, so give it a chance to become familiar to everyone, and the data will improve.
7. The group discussed questions about WARDS reporting and private ambulance services, helicopter services, and/or other interfacility transports, as to if they are required to participate in the WARDS program, and if they currently are participating in WARDS.
8. STAC PI Indicators (Handout): STAC will be doing reporting on these indicators regionally. We have amended the list of STAC PI indicators with the permission of STAC to the following: EMS scene times > 20 minutes; Transfers from another hospital with GCS ≤ 8 and not a definitive airway; time at referring trauma facility >3 hours. Lynne will get this data for each hospital and send it to the trauma coordinator with name, title, and CONFIDENTIAL on the package.

9. Performance Improvement (PI): Bjelland: Trending is important to prevent picking on one facility, and must include a moving forward component, how can we improve upon this. Not punitive... trend, and feed it back thru education to make it constructive.

10. PI for our RTAC will be performed by the trauma coordinators committee: One meeting PI, next educational component...Dr. Bjelland will chair this committee and will try to make the PI meetings if possible.

11. New Business:

- Email Lynne if you want to know your site review date.
- Questions on clearing people on long boards, any policies (Strandlie/Stoughton)
- Interstate MVI discussion:
 - The SCRTAC will be involved in the debriefing of this event.
 - The group introduced and briefly discussed several concerns that were apparent at this and other MCI/MVI incidents.

12. Adjourn.