

South Central Regional Trauma Advisory Council
 Trauma Coordinators Meeting
 November 25, 2008
 Minutes

1. Welcome and Introductions

a. Members present:

Dan Williams	SCRTAC EMS/Madison FD	Terry Wise	Baraboo EMS
Lynne Sears	SCRTAC, UWHC	Amy Franklin	Boscobel Area Health
Chris Hammes	SCRTAC EMS/Madison FD	Lori McKibben	Mercy Hospital Janesville
Tim Bjelland	Hess Memorial	Cathy Etter	Divine Savior Hospital
Janet Volk	Reedsburg Area Med Cntr	Shelly McGuire	Edgerton Hospital
Linda Tyler-Doudna	Richland Hospital	Jamie Hendrix	Beaver Dam Comm. Hosp.
Joe Ketarkus	Meriter Hospital	Connie Henry	Sauk Prairie Ambulance
Mary Crowley	Mile Bluff /Hess Memorial	Tony Antoniewicz	Oregon FD EMS
Cella Janisch-Hartline	Grant Regional Hospital	Debbie Bongard	Belleville EMS

2. Update on the contracts

- a. Ours is with the UWHC fiscal agent
- b. There are issues with the contract, but not worth fighting at this point, so late in the contract
- c. We will focus on the non political issues in this session

3. Registry issues (Sauk Prairie), no password, etc, so no trauma data has been entered for an extended period of time. Sauk Prairie is scheduled with the DRC to have a site review; however nobody at Sauk Prairie has reportedly received any info from the state about the visit. Lynne is working to resolve this issue. The visit will not be rescheduled.

4. Certificates from the State reference to verification status: some hospitals have not yet received these certificates. Check your hospitals status, and get in contact with Lynne Sears (lsears@uwhealth.org) if your agency has had a site review, but has not yet received a certificate.

5. Trauma System Work-shop: Members present recommended repeating the one-day workshop that will help our RTAC's hospitals prepare for site reviews, in addition to assisting our hospitals' new members/staff that are filling vacant trauma system roles.

- a. PI and PI documentation
 - i. Oconomowoc recently held a session, and has a very helpful presentation with supportive documents that could possibly be used.
 - ii. Janet Volk (Chair), Amy Franklin, and Linda Tyler-Doudna, and Mary Crowley will work on this presentation/program
- b. Hospital Trauma Levels
- c. Site Survey Components (Lynne will take the lead on this)
- d. Policy and Procedures, for Mass Transfusion, etc
- e. Job Descriptions for key personnel
- f. Aiming at Feb or March 2009, 6-8 hours

6. Contact Joyce Andersen 266-1568 for registry password assistance and WARDS assistance.
7. EMS run reports: the Level 1 is being 'dinged' for not having EMS run reports associated with each trauma patient. Most of these missing documents are from EMS agencies that transfer to Level III and IV facilities prior to transferring to the Level 1. The Level 1 cannot go back into the system to get these documents. So, we are proposing that all Level I and II trauma centers be given global access to all hospitals in the RTAC to obtain these documents.
8. In-service for med-surge nurses: This was proposed and supported at our last Trauma Coordinators meeting. "Care and Transport of the Traumatically Injured" is a new book/edition out that is very inclusive of the items that should be covered in this proposed program. Goal is September/October 2009
 - a. State Trauma System overview
 - b. Definition of trauma
 - c. Trauma assessment
 - i. Systems, etc
 - d. Shock
 - e. (Multiple) Orthopedic Injuries
 - f. Screening and interventions for AAOD misuse
 - g. After the initial injury...Secondary complications
 - h. Case studies
9. Adjourn Next meeting January 27th